

TEAM LFL MEMBER JOB DESCRIPTION

REPORTS TO:

Meg Smith, Little Free Library Sustainability Coordinator
Tay Wright, Sr. Volunteer Manager, SWHD
Super Volunteer Team LFL Managers

PURPOSE:

To keep books stocked at little free libraries that have been placed by Southwest Human Development over the past 7 years. Libraries have been strategically placed in neighborhoods where children are not likely to have books in their homes.

WORK ENVIRONMENT:

Regional/Neighborhoods and in your mobile bookmobile (your car!)

QUALIFICATIONS

- Must have a vehicle or ability to get to specific addresses
- Dedicated
- Ability to use a smart phone and fill out an online form
- Will need to have a smart phone that will allow you to take pictures and email or text them to us
- Willingness to go into a neighborhood and introduce yourself as a volunteer Little Free Library Assessor
- A great attitude!

PHYSICAL DEMANDS

- Carry books from your car to the libraries (we'll restock while we're assessing!)
- May need to climb stairs

RESPONSIBILITIES

- Assessors will be asked to physically go to the locations that we have on file for their assigned Little Free Libraries.
- Each assessor will have between 3-6 libraries. This will depend on how close together the libraries are and this number will assume that the project can be completed within the estimated 3-5 hour minimum commitment. Assessors may commit to more than this, however.
- Assessors will be looking for the following:
 - Confirm charter number
 - Confirm address
 - Confirm condition of library

- Are there books in the library?
- Assess what books are found in the library
- Is the library accessible and are there times that it is not accessible?
- Attempt to identify and make contact with the listed steward
- Confirm steward information if possible

TIME COMMITMENT

- 3-5 hours per month.